

# Study Upload Guide

## Browser Requirements

All supported browsers are listed.

Other browsers, and older versions of browsers listed, are not supported.

Supported Java versions: Java 7, Java 8. Download Java at:  
[java.com/en/download/manual.jsp](http://java.com/en/download/manual.jsp)

### Windows OS

#### Internet Explorer 9

Upload Images: Requires Java installation or Google Chrome Frame plug-in installation.

View Images: Native, no cine tooling support.

#### Internet Explorer 10

Upload Images: Requires Java installation.

View Images: Native

#### Internet Explorer 11

Upload Images: Requires Java installation.

View Images: Native

#### Google Chrome ( version 28.0 and later )

Upload Images: Native.

View Images: Native.

#### Firefox ( version 23.0 and later )

Upload Images: Requires Java installation.

View Images: Native.

### Mac OS

#### Safari ( version 6.0 and later )

Upload Images: Requires Java installation.

View Images: Native.

#### Google Chrome ( version 28.0 and later )

Upload Images: Native.

View Images: Native.

#### Firefox ( version 23.0 and later )

Upload Images: Requires Java installation.

View Images: Native.

## Feedback & Support

[support@cimar.co.uk](mailto:support@cimar.co.uk)

[www.cimar.co.uk](http://www.cimar.co.uk)

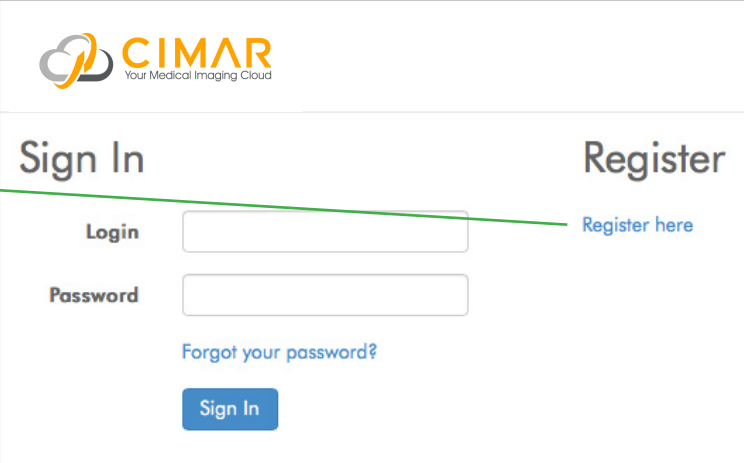
# Getting Started

## Cimar's UK Service

Point your web browser to:

<https://access.cimar.co.uk> Click

'Register here'.



The image shows the CIMAR login and registration page. At the top is the CIMAR logo. Below it, the page is split into two sections: 'Sign In' on the left and 'Register' on the right. The 'Sign In' section has fields for 'Login' and 'Password', a 'Forgot your password?' link, and a 'Sign In' button. The 'Register' section has a 'Register here' link. A green line points from the 'Register here' link in the text above to the 'Register here' link on the page.

## Register

Complete all fields.

Read and accept:

'Terms of Use',

'Privacy Policy',

'Indications for Use'.

Click 'Register'.



The image shows the CIMAR registration page. At the top is the CIMAR logo. Below it is the 'Register' section. It contains fields for 'First name', 'Last name', 'Email Address', 'Password', and 'Confirm password'. The 'Password' field has a note: '8 characters or longer, containing 2 numbers and 2 letters'. Below the fields are three checkboxes: 'I accept the Terms of Use', 'I accept the Privacy Policy', and 'I accept the Indications for Use'. At the bottom are 'Register' and 'Cancel' buttons. Green lines point from the text above to the 'First name', 'Last name', 'Email Address', 'Password', and 'Confirm password' fields, and from 'Click \'Register\'' to the 'Register' button.

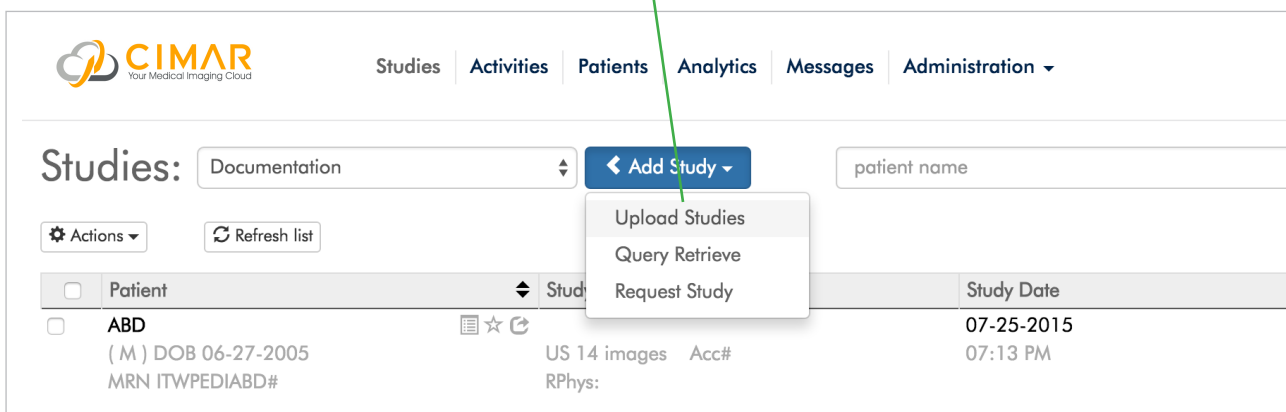
# Importing Studies

There are four methods of importing studies:

- Web Upload
- Email Request
- DICOM Send
- DICOM Query/Retrieve

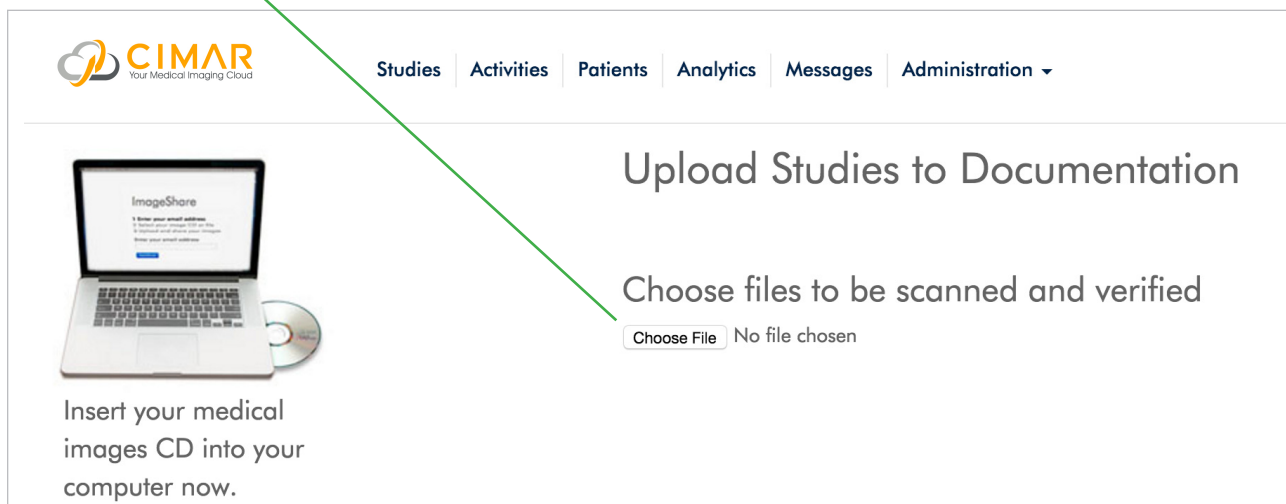
## Web Upload

Click the 'Add Study' dropdown and select 'Upload Studies'.



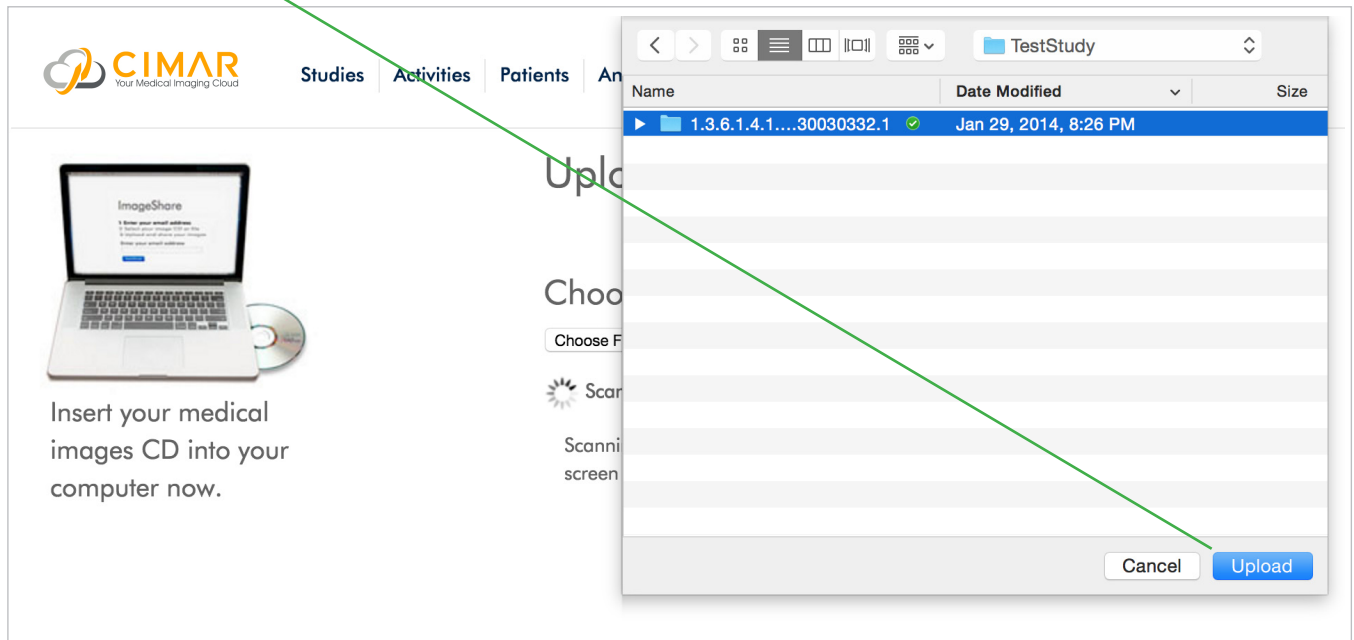
The screenshot shows the CIMAR web interface. At the top, there is a navigation bar with the CIMAR logo and tabs for Studies, Activities, Patients, Analytics, Messages, and Administration. Below the navigation bar, there is a 'Studies:' section with a dropdown menu set to 'Documentation'. To the right of this dropdown is a button labeled 'Add Study'. A green line points from the text 'Click the 'Add Study' dropdown and select 'Upload Studies'.' to the 'Add Study' button. The dropdown menu is open, showing three options: 'Upload Studies', 'Query Retrieve', and 'Request Study'. Below the dropdown, there is a table with columns for Patient, Study, and Study Date. The first row shows a patient named ABD with a study date of 07-25-2015.

Click 'Choose File'.

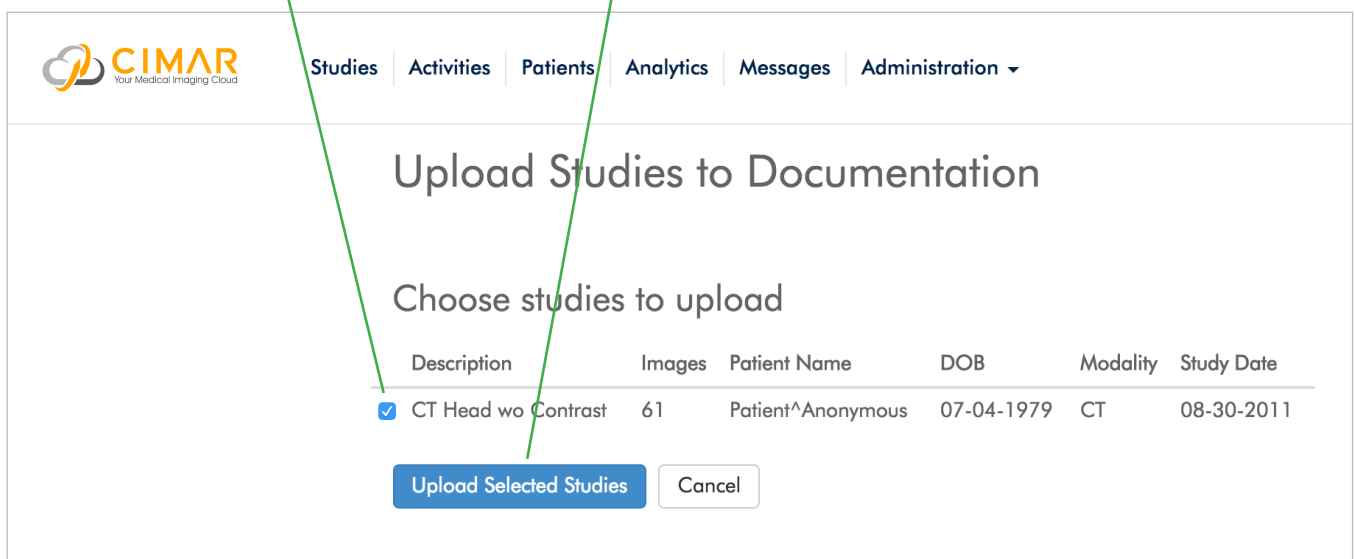


The screenshot shows the 'Upload Studies to Documentation' section of the CIMAR web interface. On the left, there is an illustration of a laptop displaying an 'ImageShare' interface and a CD. Below the illustration, the text reads: 'Insert your medical images CD into your computer now.' On the right, there is a heading 'Upload Studies to Documentation' and a sub-heading 'Choose files to be scanned and verified'. Below the sub-heading, there is a button labeled 'Choose File' and the text 'No file chosen'. A green line points from the text 'Click 'Choose File'.' to the 'Choose File' button.


Navigate to your study or studies. Click 'Upload'. Navigate to you CD Drive if this is the location of the study to upload



After a scan, a list of studies found will appear.  
 'Check' studies to upload, and click 'Upload Selected Studies'.



Uploading will begin, with a progress indicator. Uploaded studies are marked 'Uploaded' with a green box. Click 'Back to Studies' to return to the Studies list. To upload additional studies, click 'Upload More'.



[Studies](#)
[Activities](#)
[Patients](#)
[Analytics](#)
[Messages](#)
[Administration ▾](#)


## Upload Studies to Documentation

Congratulations, your image files were uploaded

Description	Images	Patient Name	DOB	Modality	Study Date
<input checked="" type="checkbox"/> CT Head wo Contrast <div>Uploaded</div>	61	Patient^Anonymous	07-04-1979	CT	08-30-2011

[Back to Studies](#)
[Upload More](#)

The Studies list displays the study just uploaded.



[Studies](#)
[Activities](#)
[Patients](#)
[Analytics](#)
[Messages](#)
[Administration ▾](#)

**Studies:**

Documentation ▾

Add Study ▾
 

Search

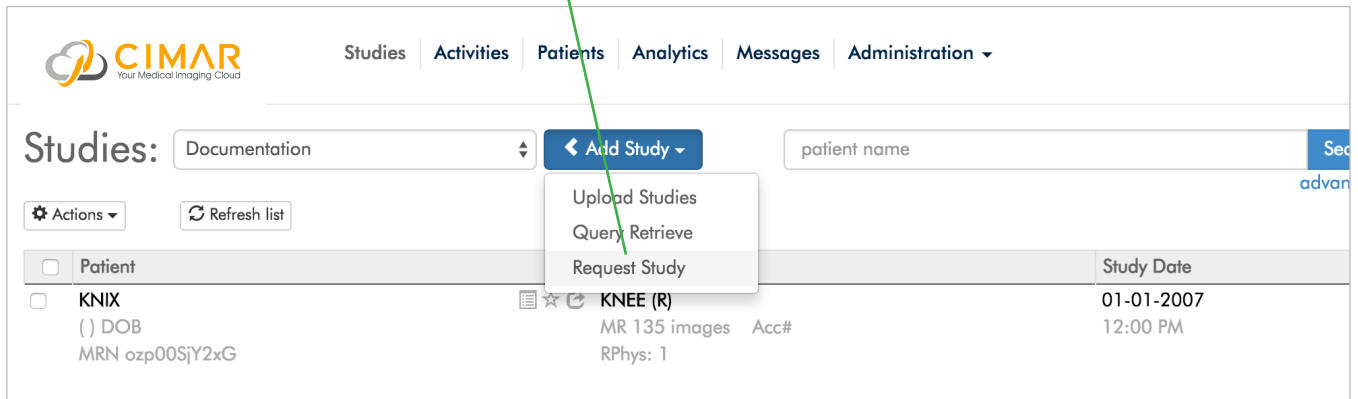
advanced ▾

Actions ▾
 Refresh list

<input type="checkbox"/> Patient	Study	Study Date	Uploaded
<input type="checkbox"/> <b>PATIENT^ANONYMOUS</b> ( F ) DOB 07-04-1979 MRN 123123	<div> </div> <b>CT HEAD WO CONTRAST</b> CT 61 images Acc# 00000001 RPhys:	08-30-2011 08:05 PM	11-01-201 01:41 PM

## Email Request

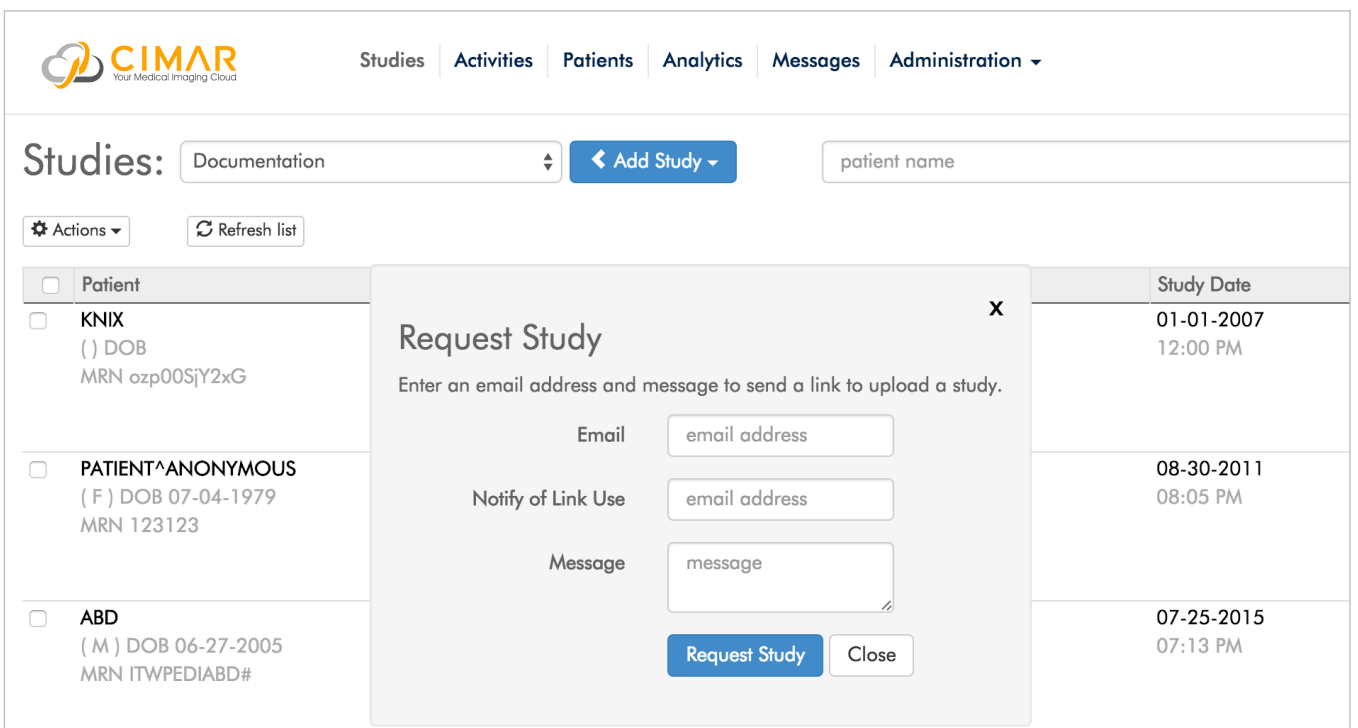
To request a study be uploaded by another party, click 'Add Study' and select 'Request Study'.



The screenshot shows the CIMAR web application interface. At the top, there's a navigation bar with tabs: Studies, Activities, Patients, Analytics, Messages, and Administration. Below this, the 'Studies' section is active, showing a dropdown menu for 'Documentation' and a blue 'Add Study' button. A green arrow points from the text above to the 'Request Study' option in the dropdown menu. The dropdown menu also includes 'Upload Studies' and 'Query Retrieve'. Below the menu, there's a table of studies. The first study listed is 'KNIX' with a 'Study Date' of '01-01-2007 12:00 PM'.

Patient	Study	Study Date
<input type="checkbox"/> KNIX ( ) DOB MRN ozp00SjY2xG	KNEE (R) MR 135 images Acc# RPhys: 1	01-01-2007 12:00 PM

Enter the email address of the person from whom you are requesting the study, your email address, to receive notification when the study has been uploaded, and a message requesting the study. The party will receive an email with a link to log on (or register) and upload the study. From here the workflow is identical to 'Web Upload'.



The screenshot shows the same CIMAR interface as before, but with the 'Request Study' modal form open. The modal has a title 'Request Study' and a close button 'X'. It contains a text input for 'Email', a text input for 'Notify of Link Use', and a text area for 'Message'. Below these inputs are two buttons: 'Request Study' and 'Close'. The background shows the same study list as the previous screenshot.

Patient	Study	Study Date
<input type="checkbox"/> KNIX ( ) DOB MRN ozp00SjY2xG	KNEE (R) MR 135 images Acc# RPhys: 1	01-01-2007 12:00 PM
<input type="checkbox"/> PATIENT^ANONYMOUS ( F ) DOB 07-04-1979 MRN 123123		08-30-2011 08:05 PM
<input type="checkbox"/> ABD ( M ) DOB 06-27-2005 MRN ITWPEDIABD#		07-25-2015 07:13 PM

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