

How to make a Detailed Study Report

A guide on how to make a detailed study report for a list of studies in Cimar

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How to Pull a Detailed Study Report

This guide explains how to create a detailed study report for studies in a workflow in Cimar. Cimar's detailed study report is a csv file that contains rows of important information about each study currently displayed in the users workflow. A workflow can be filtered within Cimar to provide smaller and more precise study reports.

Permissions

Only users with the correct permissions and workflow access will be able to generate a detailed study report.

Minimum role permissions

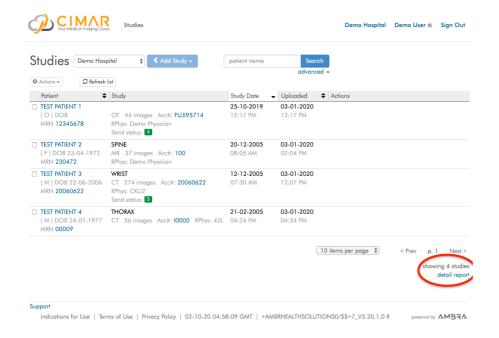
- Studies: Get detailed studies report
- Studies: View and search studies list (optional but recommended)

Minimum Account Access

- The user must be a part of the main organisation workflow
- The user must be a part of any location or group they wish to make a detailed study report of

How to pull a detailed study report

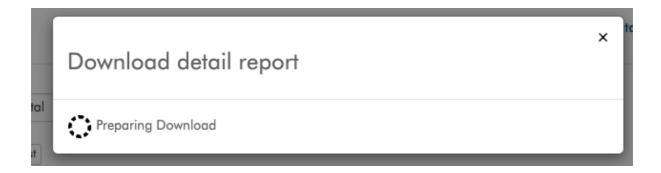
When in the workflow you wish to pull the detailed report from a small link will appear in the bottom right corner.



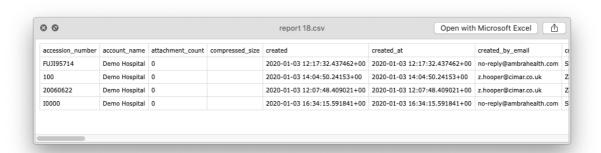


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Clicking the link will open a popup that prepares the report for download. Please note that this download process can take anywhere up to 10 minutes depending on how many studies are being generated in the report.



The report will list information such as, patient PHI, study upload information, study size, custom field values, etc. As the file is a CSV file it is easily opened in a text editor however, we suggest you use applications like Microsoft Excel or Google sheets for better viewing and manipulation of the data.

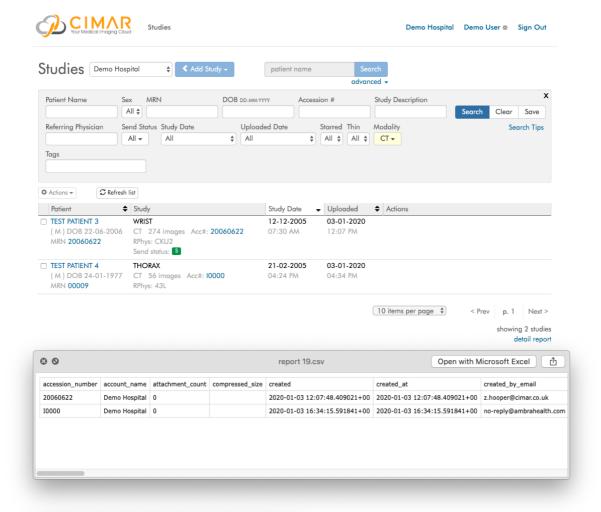


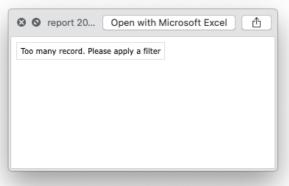


Search & Filtering a Study Report

Searching & Filtering a Detailed Study Report

By searching through a workflow in Cimar you can filter which studies you wish to pull into a report. This is useful to do when there are thousands of records in a workflow or when there a criteria that can be filtered on.





If there are too many studies in the workflow to generate a detailed study report the system will provide you with a document requesting that a filter be applied to the list.

If it is required that a detailed study report still be required for this full list please contact a representative of Cimar to help you further.